



Huron Perth Healthcare Alliance

LOCAL ADVISORY COMMITTEE

Terms of Reference

MEMBERSHIP

3-10 Community Representatives (as determined by the Committee)

Chair, Hospital Foundation or designate

President, Hospital Auxiliary or designate

1 Director from the Alliance Board who resides in (or near) the community

Site Chief

Vice-President

1 Municipal Member as determined by sitting Councils in hospital's catchment area (non-voting)

FREQUENCY OF MEETINGS

The Local Advisory Committee shall meet at least quarterly.

MEETING ATTENDANCE

Quorum shall consist of the majority of voting members present at a meeting. Members must attend 75% of meetings to retain membership on the Committee.

RESPONSIBILITIES

To appoint a Chair from the LAC membership, excluding the Board of Directors representative, every two years. Chairs may fulfil more than one two-year term.

To provide input and education to the Alliance board on issues of importance to the community served by the Hospital, including:

- providing advice and consultation in the development of the Alliance's mission, vision and values;
- providing advice and consultation in the development of the Alliance's strategic plan;
- providing advice and consultation on any Alliance board decision to add or eliminate services and programs at the local Hospital facility;
- providing advice and consultation on local community health and wellness issues;
- providing advice and consultation on strategies for recruiting and retaining Professional Staff resources in the local community;
- providing ad hoc recommendations as to whether it is in the Hospital's best interest to withdraw from the Alliance, provided that a recommendation that a Hospital withdraw from the Alliance can be made to the Alliance board a maximum of once every two (2) years per local advisory committee;
- attending the annual strategic planning retreat with the Alliance board;

- working with the Alliance board to organize the annual general meetings of its local Hospital corporation, together with other information sessions held by the Alliance for the local community; and
- at the request of the Alliance board, assisting with the coordination of efforts in the local community among the Alliance and the local Hospital's auxiliary and foundation;
- participating on Board Sub-Committees.

To approve the disposition by the Alliance board of any Real Property that was owned by the Hospital on the Effective Date; and

To serve as a training ground for future Alliance board members. To that end, the Governance Committee shall encourage each local advisory committee to nominate candidates whenever a vacancy on the Alliance board in the local advisory committee's community arises, and the Governance Committee shall give particular consideration to such candidates.

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