



**APPENDIX C - ATTESTATION**

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)**

**TO:** The Board Huron Perth Healthcare Alliance, (the “Board”)

**FROM:** Andrew Williams  
President & Chief Executive Officer  
Huron Perth Healthcare Alliance

**DATE:** June 3, 2021

**RE:** **April 1, 2020 – March 31, 2021 (“the Applicable Period”)**

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On behalf of the Huron Perth Healthcare Alliance (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] the Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a insert applicable title i.e. hospital administrator/superintendent/CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Stratford, Ontario this June 3, 2021.

A handwritten signature in black ink, appearing to read "Andrew Williams".

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Andrew Williams  
President & Chief Executive Officer  
Huron Perth Healthcare Alliance

I certify that this attestation has been approved by the board of the Huron Perth Healthcare Alliance on June 3, 2021.



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Ron Lavoie  
Board Chair  
Huron Perth Healthcare Alliance

### SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

"No known exceptions"

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

"No known exceptions"

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

"No known exceptions"

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

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“No known exceptions”

5. Exceptions to the Hospital’s compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

Attached

Name of Hospital: Huron Perth Healthcare Alliance (HPHA)				
Report on Contracts - Non Competitive (over \$100,000)				
LHIN: Southwest (2)				
Reporting Period: April 1, 2020 to March 31, 2021				
No.	Contract Firm Name(s)	Name & Title of Contract	Procurement Value	Reason for Non Competitive
1	NorthWest	Telepharmacy Services	\$419,289.65 x 1 year = \$419,289.65	<p>The Huron Perth Healthcare Alliance (HPHA) is a Member of the Group Purchasing Organization (GPO) HealthPRO and in accordance with HPHA policy had anticipated participation in the competitively bid process for Telepharmacy Services and submitted HPHA's interest form to HealthPRO in September 2018 along with the service requirement assessment on March 25, 2019. HealthPRO had a delay in contract award and advised that the timeline for award that was originally intended for July 2019 has been delayed to June 1, 2020</p> <p>As per BPS Procurement Directive Mandatory Requirement 7.2.21 Non-Competitive Procurement, HPHA extended the existing agreement with Northwest with an expiry date that will allow for a transition period should there be a change in provider and participate in the procurement initiative once awarded. These Service is provided exclusively by licensed professionals therefore exempt as it is Medical Prof Services. For Reference, BPS Procurement Policy &amp; Procedure:</p> <p>7.2.21 Mandatory Requirement #21: Non-Competitive Procurement                      (i) Organizations should employ a competitive procurement process to achieve optimum value for money. It is recognized, however, that special circumstances may require Organizations to use non-competitive procurement. Organizations may utilize non-competitive procurement only in situations outlined in the exemption, exception, or non-application clauses of the AIT or other trade agreements. Prior to commencement of non-competitive procurement, supporting documentation must be completed and approved by an appropriate authority within the Organization.                      Northwest Contract Period: April 1, 2020 ending March 31, 2021</p>
2	Voyageur Patient Transfer Services Inc.	Non-Emergency Patient Transfer	\$606,219.63 x 3 year = \$1,818,659.00	<p>The Huron Perth Healthcare Alliance (HPHA) had anticipated completion of the competitively bid process (RFP T-358) prior to COVID-19 which delayed contract award and resulted in an extension to the existing agreement to May 31, 2023.</p> <p>As per BPS Procurement Directive Mandatory Requirement 7.2.21 Non-Competitive Procurement, HPHA extended the existing agreement with Voyageur with an expiry date that will allow for a transition period should there be a change in provider and participate in the procurement initiative once awarded. For Reference, BPS Procurement Policy &amp; Procedure:</p> <p>7.2.21 Mandatory Requirement #21: Non-Competitive Procurement                      (i) Organizations should employ a competitive procurement process to achieve optimum value for money. It is recognized, however, that special circumstances may require Organizations to use non-competitive procurement. Organizations may utilize non-competitive procurement only in situations outlined in the exemption, exception, or non-application clauses of the AIT or other trade agreements. Prior to commencement of non-competitive procurement, supporting documentation must be completed and approved by an appropriate authority within the Organization.                      Voyageur Contract Extension Period: June 1, 2020 ending May 31, 2023</p>

3	GE Healthcare	refurbished C-Arm	\$130,000 x 1 year = \$130,000	<p>As per BPS Procurement Directive Mandatory Requirement 7.2.21 Non-Competitive Procurement, HPHA proceeded with the purchase of a refurbished C-Arm through GE Healthcare to support patient care. This option allows HPHA to remain in the competitive bid process (Project# 2020-04) for a brand new unit (contract award date between April 12 2021 to June 30 2021). Upon arrival of the brand new unit, the refurbished unit will become our back-up, ensuring continued, reliable service for HPHA.</p> <p>For Reference, BPS Procurement Policy &amp; Procedure: 7.2.21 Mandatory Requirement #21: Non-Competitive Procurement (i) Organizations should employ a competitive procurement process to achieve optimum value for money. It is recognized, however, that special circumstances may require Organizations to use non-competitive procurement. Organizations may utilize non-competitive procurement only in situations outlined in the exemption, exception, or non-application clauses of the AIT or other trade agreements. Prior to commencement of non-competitive procurement, supporting documentation must be completed and approved by an appropriate authority within the Organization.</p>
4	Acclaim Ability Management	Short Term Disability Case Management Services	\$62,050 x 2 year = \$124,100	<p>The Huron Perth Healthcare Alliance (HPHA) established a two (2) year contract with Acclaim Ability Management for Short Term Disability Case Management Services. There is currently no Vendor of Record (VOR) available for these services through the Ministry of Government and Consumer Services (MGCS). It is HPHA's intention to transition to services internally upon expiry.</p> <p>As per BPS Procurement Directive Mandatory Requirement 7.2.21 Non-Competitive Procurement, in favour of Value for Money, HPHA extended the existing agreement with Acclaim Ability.</p> <p>Acclaim Ability Contract Period: January 1, 2021 ending December 31, 2023</p> <p>For Reference, BPS Procurement Policy &amp; Procedure: 7.2.21 Mandatory Requirement #21: Non-Competitive Procurement (i) Organizations should employ a competitive procurement process to achieve optimum value for money. It is recognized, however, that special circumstances may require Organizations to use non-competitive procurement. Organizations may utilize non-competitive procurement only in situations outlined in the exemption, exception, or non-application clauses of the AIT or other trade agreements. Prior to commencement of non-competitive procurement, supporting documentation must be completed and approved by an appropriate authority within the Organization.</p>
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