



## Huron Perth Healthcare Alliance Board of Directors Meeting

Wednesday, July 31, 2019  
Room W1-213  
Stratford General Hospital Site

### MINUTES

Present: Ron Lavoie, Chair  
Jack Alblas, Dick Burgess, Anne Campbell, Stephen Hearn, Dr. Kevin Lefebvre,  
Joe Looby, Kerri Ann O'Rourke, Dr. Laurel Moore, Kim Ross Jones, Rena  
Spevack, Andrew Williams  
Mary Cardinal, Ken Haworth  
Sue Davey, Recorder

Regrets: Gary Austin, Dr. Kyle Armstrong, Dr. Chuck Gatfield, Dr. Heather Percival, Dr.  
Tyler Rouse, Dr. Loretta Seeveratnam

Guest: Bob Montgomery, CKNX Radio

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**1. Call to Order**

The meeting was called to order by the Chair Ron Lavoie and quorum was confirmed.

Thanks was extended Christina Sebben and the team in the Emergency Department for their very informative tour prior to the meeting.

**2. Approval of Agenda**

It was moved by Kerri Ann O'Rourke, seconded by Kim Ross Jones:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the  
July 31, 2019 meeting agenda as amended.**

**CARRIED**

**3. Declaration of Conflict of Interest**

There was no conflict of interest declared by any members.

**4. Approval of Minutes**

**4.1 June 6, 2019 – HPHA Board of Directors Meeting**

It was moved by Jack Alblas, seconded by Rena Spevack:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the  
minutes from the meeting held June 6, 2019.**

**CARRIED**

**4.2 June 20, 2019 – HPHA Board of Directors Organizational Meeting**

It was moved by Dick Burgess, seconded by John Wolfe:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the Organizational Meeting held June 20, 2019.**

**CARRIED**

**5. Patient Story**

Anne Campbell shared improvement processes that resulted from feedback received from a two-week post-partum mother scheduled for a procedure in the operating room that was delayed for 10-12 hours. This new mom was kept well informed throughout the day and was placed in a private area during her wait to allow her to continue to breastfeed her baby. Unfortunately, she became extremely dehydrated and required a lot of fluids during her procedure. This patient was extremely understanding and her case was thoroughly reviewed with changes resulting from her feedback to include providing IV fluids to patients in these circumstance and improved communication, contributing to an improved patient experience. Anne noted that this individual is interested in becoming involved as a Patient Partner.

Dr. Lefebvre shared scheduling challenges and improvement options being considered to allow surgeons to complete emergency cases, while ensuring that their scheduled procedures are not delayed or need to be rescheduled.

**6. Approval of Consent Agenda**

It was moved by Steve Hearn, seconded by Kerri Ann O'Rourke:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the July 31, 2019 Consent Agenda that included reports from the:**

- **Chief Nursing Executive**
- **President & Chief Executive Officer**
- **Alliance Chief of Staff**

**CARRIED**

**7. Focussed Discussion****➤ HPHA Commitments to Our Communities - Corporate Quarter 1 Review**

Andrew Williams presented the Huron Perth Healthcare Alliance's (HPHA) Commitment to our Communities Corporate Quarter 1 update and provided highlights.

- Right patient in the right location with the right care provider by March 31, 2019
  - Aligns with provincial priority of ending hallway medicine.
  - Plans to be put in place to review HPHA's bed footprint and focus on opportunities to invest in resources outside of our organization to increase capacity to move ALC patients out of hospital is a priority.
- Develop an HPHA Wellness Framework
  - Committee has been established and data is being collected to guide the development of the framework.
  - Dr. Stacey Snider is part of the Committee and works with the physicians on wellness.
- Manage the Program within the approved budget
  - Transformational funding is now part of global budget.

- \$2M surplus is budgeted due to changes in funding, to service debt and reinvest back into the organization.
- Real time data is being generated for leaders to keep on top of budgets.
- Provincial medium sized hospital group shares the same issues - Large enough for funding formula but not enough volume to be efficient.
- Government will eventually be expanding the funding formulas to the smaller hospitals.
- Implement standardized screening and management strategies for delirium with patients aged 65 and older
- Update current CCI policy to support expansion of VAT assessment and communication with Outpatient Mental Health
- Audit applicable Choosing Wisely protocols and create action plans for priority protocols for HPHA
  - Detailed review to be undertaken to identify those applicable, priorities and develop plans to address.
- Create a comprehensive HPHA corporate risk management registry
- Develop a briefing report to create an opioid stewardship program that includes identified resources and outcome metrics
  - Plans to formalize our approach, set clearer processes and set it up and follow up with patients who receive prescriptions when leaving our organization.
- Participate in and complete Huron Perth Sub-Region Accreditation
  - Focus of prototype is to emphasize accountability of safety of patient transitions across the healthcare system.
  - HPHA participating with 6 other organizations - Alzheimer Societies of Huron County and Perth County, Clinton Family Health Team, Knollcrest Lodge, North Perth Family Health Team, Ritz Lutheran Villa / Mitchell Nursing Home.
  - Patient Partner has joined the group.
  - Mock Governance Survey to take place on August 26<sup>th</sup>.
  - Onsite survey will take place in October.
  - Organizational engagement can be built upon and as the Ontario Health Team (OHT) evolves, future surveys may involve the partners of the OHT.
- Participate in the development of required infrastructure to create a functioning Ontario Health Team with a signed agreement between participants
  - Huron Perth & Area Ontario Health Team is one of 31 Teams that has been approved to move to a full application for designation as an Ontario Health Team (OHT) with applications due October 9<sup>th</sup>, signed off by the Board Chair.
  - Priority areas of focus for the initial populations identified are mental health and addictions, palliative care and complex patients with chronic conditions.
  - Emphasis is being placed initially on defining shared governance accountabilities, including the important role of clients, patient partners and residents; and identifying digital health opportunities that will make services more accessible and progressive.

## 8. Governance

### 8.1 Board Committee Reports

#### 8.1.1 Local Advisory Committees

##### ➤ Clinton Public Hospital

Dick Burgess presented highlights from the meeting held June 12<sup>th</sup>. He noted that a Special Meeting of the Clinton Public Hospital Local Advisory Committee and Foundation was held on July 22<sup>nd</sup> regarding the new Transitional Bed Program to be based in the hospital-owned house. Funding has been received for this program to accommodate individuals on a short-term basis to work through their transitional crisis and is expected to be up and running in September. This program will be staffed 24/7 by Transitional Case Workers and Crisis Workers, accessed by contacting the Huron Perth Helpline and Crisis Response Team (1-888-829-7484). A Grand Opening will be planned for September.

##### ➤ St. Marys Memorial Hospital

The Committee met on June 11, 2019 and the report was presented by Kim Ross Jones for informational purposes. The Committee welcomed Barb Fewster who recently joined as a new member and is also a Patient Partner.

##### ➤ Seaforth Community Hospital

Kerri Ann O'Rourke presented the report circulated from the meeting held June 10<sup>th</sup>. As the Hospital Auxiliary Association of Ontario ended in January 2019 and a smaller group called the South Central Hospital Auxiliary Associations formed, the Seaforth Community Hospital Auxiliary hosted the Annual Spring Conference in April with 89 people in attendance. She reported that the Seaforth Community Hospital Foundation has directed some fundraising monies for the purchase of Smart Beds for the site.

##### ➤ Stratford General Hospital

Rena Spevack presented the highlights from the meeting held June 17<sup>th</sup>. She noted that the co-gen engine is operating efficiently and the final incentive grant for \$475K from the Save-On Energy and Festival Hydro has been released. The Rotary Hospice Stratford Perth is now open and accepting patients.

#### 8.1.2 Governance & Stakeholder Relations Committee

John Wolfe presented the report from the meeting held July 24<sup>th</sup> for informational purposes. He noted the challenges with recruitment of new members to the Local Advisory Committees and it was agreed to remain status quo until Ontario Health Teams are rolled out provincially.

#### 8.1.3 Advisory Committee

Dr. Moore presented the highlights from the June 25<sup>th</sup> meeting as circulated for informational purposes.

#### 8.1.4 Quality Committee

The Quality Committee met on July 22<sup>nd</sup> and Rena Spevack presented the report for informational purposes. She highlighted the benefits of having two patient partners at the table and the value they bring to the organization.

**8.1.5 Resources & Audit Committee**

Jack Alblas referred to the detailed summary and update pre-circulated from the meeting held on July 25, 2019 focussed on workplace health and fiscal health.

It was moved by Jack Alblas, seconded by John Wolfe:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 1, June 30, 2019 Financial Statements and associated reports.**

**CARRIED**

**9. Recess**

The Board recessed at 8:55 p.m.

**10. In-Camera Session**

**10.1 Motion to Move to In-Camera Session**

It was moved by Rena Spevack, seconded by Dick Burgess:

**THAT the Huron Perth Healthcare Alliance move in-camera at 9:05 p.m.**

**CARRIED**

**10.1 Motion to Move out of In-Camera session**

It was moved by Kerri Ann O'Rourke, seconded by Kim Ross Jones:

**THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 9:50 p.m.**

**CARRIED**

**10.2 Report from In-Camera Session**

During the In-Camera Session, the Board received reports from the Governance, Medical Advisory Committee and Resources & Audit Committee.

**11. Directors Comments/Roundtable**

Dick Burgess extended thanks to the firemen and all who helped to make the Seaforth Community Hospital Foundation's July 1<sup>st</sup> Breakfast the success it was.

**12. Next Meeting**

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, September 12, 2019 at the Seaforth Site.

**13. Adjournment**

The meeting was adjourned on a MOTION by John Wolfe at 9:55 p.m.