



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, November 7, 2019
Room W1-213
Stratford General Hospital Site

MINUTES

- Present: Ron Lavoie, Chair
Jack Alblas, Gary Austin (v-conf), Dick Burgess, Anne Campbell, Stephen Hearn,
Dr. Kevin Lefebvre, Kerri Ann O'Rourke, Dr. Laurel Moore, Dr. Heather Percival
(v-conf), Kim Ross Jones, Dr. Tyler Rouse, Dr. Loretta Seeveratnam (t-conf),
Rena Spevack, John Wolfe
Mary Cardinal, Ken Haworth (v-conf)
Sue Davey, Recorder
- Guest: Lori Merner (*Patient Story only*)
- Regrets: Dr. Kyle Armstrong, Dr. Chuck Gatfield, Joani Gerber, Joe Looby, Andrew
Williams
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1. **Call to Order**
The meeting was called to order by the Chair Ron Lavoie and quorum was confirmed.
2. **Approval of Agenda**
It was moved by Steve Hearn, seconded by Kim Ross Jones:
**THAT the Huron Perth Healthcare Alliance Board of Directors approves the
November 7, 2019 meeting agenda as amended.**

CARRIED
3. **Declaration of Conflict of Interest**
There was no conflict of interest declared by any members.
4. **Approval of Minutes**
 - 4.1 **September 12, 2019 – HPHA Board of Directors Meeting**
It was moved by Jack Alblas, seconded by Dick Burgess:
**THAT the Huron Perth Healthcare Alliance Board of Directors approves the
minutes from the meeting held September 12, 2019.**

CARRIED
5. **Patient Story**
Lori Merner, Manager Surgical Services shared a story about a patient that underwent
emergency life-saving surgery in October, days before she was to be married. After

learning of this unfortunate situation, the team on the Surgical Unit sprung into action and went above and beyond to arrange for the wedding to take place in the hospital. Staff were recognized for their efforts and contributions to making this a special day for the bride and groom.

6. In-Camera Session

6.1 Motion to Move to In-Camera Session

It was moved by Kerri Ann O'Rourke, seconded by Dick Burgess:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:09 p.m.

CARRIED

6.2 Motion to Move out of In-Camera session

It was moved by Steve Hearn, seconded by Kerri Anne O'Rourke:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:32 p.m.

CARRIED

6.3 Report from In-Camera Session

The Board received the credentialing report, and received reports from the Governance & Stakeholder Relations, Medical Advisory and Resources & Audit Committee. An update on Avoncrest was also received.

7. Approval of Consent Agenda

It was moved by John Wolfe, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the November 7, 2019 Consent Agenda that included reports from the:

- **Chief Nursing Executive**
- **President & Chief Executive Officer**
- **Alliance Chief of Staff**

CARRIED

8. Recess

The Board recessed at 8:35 pm

9. Governance

9.1 Board Committee Reports

9.1.1 Governance & Stakeholder Relations Committee

The committee met on October 30, 2019 and John Wolfe presented the report that was pre-circulated. He recognized the Sub-Region Accreditation achievement of a 98.3% compliance score and the team at the Huron Perth Healthcare Alliance for their participation in the survey and its success. The final report from Accreditation Canada is expected soon. The Huron Perth & Area Ontario Health Team met with the Ministry Outreach Team on October 31st as part of the Ministry's evaluation process and feedback is expected in several weeks.

The Corporate Policy “Freedom of Information & Protection of Privacy Act Delegation of Authority”, included in the agenda package, was brought forward to be considered as a Governance Policy.

It was moved by John Wolfe, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Director approves the Governance Policy “Freedom of Information and Protection of Privacy Act Delegation of Authority

CARRIED

9.1.2 Medical Advisory Committee

Dr. Moore presented the highlights from the meeting held October 24th as circulated for informational purposes. She was pleased to report that Dr. Nicola Crawford’s approval to join the Stratford Family Health Team was expedited, we believe by MPP Randy Pettapiece, and will help with taking on the orphan patients in the Stratford community.

Dick Burgess took the opportunity to recognize and express appreciation to Dr. Moore for her contributions to the organization and the support she has provided to the Board of Directors during her time as Alliance Chief of Staff.

9.1.3 Quality Committee

The Quality Committee met on October 28th and the highlights were presented by Rena Spevack for informational purposes. She noted the adjustment to the Workplace Violence Change Plan to implement a robust process for inpatients that will also include the outpatient mental health programs and this will be completed by year end.

9.1.4 Resources & Audit Committee

The committee met on October 31, 2019 and Jack Alblas presented the report that was pre-circulated.

It was moved by Jack Alblas, seconded by John Wolfe:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 2, September 30, 2019 Financial Statements and associated reports.

CARRIED

It was moved by Jack Alblas, seconded by Kerri Ann O’Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2020/2021 Community Annual Planning Submission (CAPS)

CARRIED

10. New Business

10.1 HPHA Commitments to Our Communities – 2019-2020 Corporate Quarter 2 Review

Mary Cardinal provided the Quarter 2 update on the Huron Perth Healthcare Alliance Commitments to our Communities and highlights included:

Right patient in the right location with the right care provider by March 31, 2019

- Recommended initiatives and framework being developed.

Develop an HPHA Wellness Framework

- On target for wrap up in January/February to bring to Board.

Manage the Program within the approved budget

- Updates provided through Resources & Audit Committee.

Implement standardized screening and management strategies for delirium with patients aged 65 and older

- On track and meeting targets.

Update current CCI policy to support expansion of VAT assessment and communication with outpatient mental health

- Workplace Violence Change Plan process developed for inpatients being adjusted for outpatient mental health.

Audit applicable Choosing Wisely protocols and create action plans for priority protocols for HPHA

- Applicable protocols being reviewed and discussed at all Program Councils to identify those applicable, those we meet already and those that require action plans to be created.

Create a comprehensive HPHA corporate risk management registry

- Framework is in place to build registry.

Develop a briefing report to create an opioid stewardship program that includes identified resources and outcome metrics

- Briefing Report developed for review.

Participate in and complete Huron Perth Sub-Region Accreditation

- Completed and awaiting final report.

Participate in the development of required infrastructure to create a functioning Ontario Health Team with a signed agreement between participants

- Full application submitted and meeting with Ministry Outreach Team took place on October 31st for evaluation and Ministry feedback expected soon.

11. Directors Comments/Roundtable

Rena Spevack shared that through the Ethics Committee, the ethical framework will be applied for difficult case involving an Alternative Level of Care patient.

12. Next Meeting

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, December 5, 2019 at the St Marys Site.

13. Adjournment

The meeting was adjourned by the Chair at 9:20 p.m.