



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, March 5, 2020
Conference Room
Seaforth Community Hospital Site

MINUTES

- Present: Ron Lavoie, Chair
Jack Alblas, Gary Austin (v-conf), Dick Burgess, Anne Campbell, Dr. Chuck Gatfield (v-conf), Joani Gerber, Joe Looby, Kerri Ann O'Rourke, Dr. Heather Percival, Kim Ross Jones, Dr. Tyler Rouse (v-conf), Dr. Loretta Seevaratnam, Rena Spevack, Andrew Williams, John Wolfe
Mary Cardinal
Ken Haworth (v-conf)
Sue Davey, Recorder
- Guests: Bob Clark, Clinton Public Hospital Foundation
Bob Montgomery, CKNX Radio
- Regrets: Steve Hearn, Barry Hutton, Dr. Kevin Lefebvre, Dr. Kyle Armstrong
-

1. Welcome & Call to Order

The Chair Ron Lavoie called the meeting to order and welcomed all members and guests in attendance to the meeting. Quorum was confirmed.

2. Approval of Agenda

It was moved by Rena Spevack, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the meeting agenda circulated.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Approval of Minutes

4.1 HPHA Board of Directors Meeting – February 6, 2020

It was moved by Jack Alblas, seconded by Dick Burgess:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held February 6, 2020.

CARRIED

5. Patient Story

• Christina Sebben, Manager, Inpatient Mental Health & Emergency Department, Stratford Site

Christina shared details of improvement processes being undertaken for the Safe Rooms in the Emergency Department and Inpatient Mental Health Unit at the Stratford Site. These improvements are being made as a result of patient and staff rounding, staff and physician feedback and best practice recommendations. Christina shared recommendations contained within the literature and noted that the Team had a site visit at Grey Bruce Health Services that helped inform proposed changes. She demonstrated the current state and improvement opportunities to be undertaken which included:

- Inpatient Mental Health Unit
 - Chalkboards on empty walls in patient rooms to used as a communication tool and for patients to express themselves
- Emergency Department
 - Lighting improvements
 - Repair imperfections on walls as a result of damage over the years
 - Painting a warmer colour on the walls
 - Addition of a chalkboard to serve as a mindfulness and communication tool
 - Proposed installation of a mural on ceiling

There was discussion about the use of music and it was noted that it is used on the Inpatient Mental Health Unit and is something that could be considered for the Emergency Department. Christina shared that oftentimes patients who are not in a good mental state are brought to Emergency Departments that not equipped for these individuals, a concern and risk for patients and staff. Bypass protocols for police would ensure that these individuals are transported to facilities that address their needs.

6. Focussed Discussion

Huron Perth Healthcare Alliance Wellness Framework

- Paul Vandenberg, Director, Human Resources

Paul provided an overview of the Huron Perth Healthcare Alliance (HPHA) Wellness Framework that has been developed, achieving the 2019/2020 Commitments to Our Communities objective to “Develop an HPHA Wellness Framework”. His detailed slide deck was pre-circulated. Paul shared the Wellness Steering Committee membership, acknowledging the contributions of Dr. Stacy Snider and Lindsay Benning who guided the process with their knowledge and expertise. Sources of data used to inform the development of the Framework were highlighted, along with the objectives developed that will be achieved through the implementation of programs, policies and resources. It was noted that the goal within each strategic area of focus will guide us toward a healthier, engaged organization. The “Going Home Checklist” tool will be rolled out throughout the organization. This tool will be used to encourage employees to reflect on their workday, allow them to disengage from work to be fully focussed and present at home, and to rest and recharge.

There was discussion about evaluation of the effectiveness of the program and it was noted that this needs to be determined but potential measures may include a staff satisfaction survey to determine if there are improvements to previous results and

through patient experience feedback. It was further noted that Patient Experience Week this year will include Wellness Fairs across the sites.

7. Approval of Consent Agenda

It was moved by John Wolfe, seconded by Joe Looby:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the March 5, 2020 Consent Agenda that included reports from the:

- Chief Nursing Executive
- President & CEO
- Alliance Chief of Staff

CARRIED

8. Governance

8.1 Board Committee Reports

8.1.1 Local Advisory Committees

Clinton Public Hospital

Dick Burgess presented the report from the meeting held on February 19th for informational purposes. He noted the dedication and commitment of the hospital volunteers, Foundation and Auxiliaries, along with the number of events taking place that are listed in the report. The Clinton Public Hospital Foundation is holding its annual Gala in June and tickets are now available.

St. Marys Memorial Hospital

The St. Marys Local Advisory Committee met on February 18th and the report was presented by Kim Ross Jones for informational purposes. Congratulations was extended to the St. Marys Healthcare Foundation for being nominated for a Business Excellence Award through the Stratford & District Chamber of Commerce. The Wellness Centre expansion has provided more learning opportunities for students and medical residents. Parking at the site continues to be limited due to the additional hours of operation at LifeLabs.

Seaforth Community Hospital

Kerri Ann O'Rourke presented the report of the meeting held February 18th for informational purposes. The Committee received a detailed report of projects being done by Facilities Management with funding received and tight deadlines to complete in the spring. She noted the generous anonymous donation received by the Seaforth Memorial Hospital Foundation with future plans to recognize this.

Stratford General Hospital

Rena Spevack presented the report from meeting held February 12th for informational purposes. She commended Facilities Management for the number of big projects ongoing and the detailed report received. The Co-gen unit continues to perform well and provide good return for investment. Volunteer support of the hospital was recognized and a Dog Therapy Program has been introduced in the Mental Health and Integrated Stroke Units which has been well received by patients. The Stratford General Hospital Foundation continues to be successful with their campaign to raise money for new hospital beds. Their Annual General Meeting is being held on June 9th with guest speaker Roberta Bondar.

8.1.2 Medical Advisory Committee

The Committee met on February 27th and the pre-circulated report was presented for informational purposes.

8.1.3 Quality Committee

The Quality Committee met on February 24th and Rena Spevack presented the meeting summary. The Committee received the 2019/2020 Close-Out Reports which are summarized in the report pre-circulated. It was noted that the Workplace Violence Prevention Policy has been recognized as a national best practice and has opportunities to spread throughout the Huron Perth & Area Ontario Health Team.

It was moved by Rena Spevack, seconded by Dick Burgess:

THAT The Huron Perth Healthcare Alliance Board of Directors approve the 2019/2020 Quality Improvement Plan Close-Out Reports

CARRIED

Rena presented the proposed indicators for the 2020/2021 Quality Improvement Plan to include:

- Time to inpatient bed: Pulling Patients from Emergency Department to Medicine
- Workplace Violence Prevention: Responsive Behaviours Education (Collaborative)

Details are included in the written report.

It was moved by Rena Spevack, seconded by Joe Looby:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2020/2021 Quality Improvement Plan.

CARRIED

8.1.4 Huron Perth & Area Ontario Health Team

Andrew Williams provided an update on activities of the Huron Perth & Area Ontario Health Team (HPA-OHT). He noted that a team of individuals from the HPA-OHT are currently in the process of interviewing for a temporary Integration Lead and Ministry-funded organizations have identified 0.1% of their 2020/2021 budgets to support the OHT. A full team meeting was held recently and included reports from the various working groups and projects, along with an update from Ontario Health West about how they can support the OHT. A number of provincial events are taking place with approved OHTs to provide guidance and support for teams to move forward with their plans. A Health Links Session and Palliative Care Priority Population Engagement Session is being held next week. The Implementation and Accountability Structure membership is being finalized. The Physician Advisory Council membership is being confirmed and has demonstrated good relationships among the group. Updates will continue to be provided as they are available.

9. Coronavirus (COVID2019) – Update

Andrew Williams provided a high level overview and update on COVID-19 and details were outlined in the President & CEO Report. The Federal and Provincial governments continue to monitor activity and provide updates to the public every day, and five oversight committees have been set up to guide response within geographic areas of

Ontario Health. Huron Perth Public Health (HPPH) is working closely with healthcare organizations to provide planning support and guidance. Steering committees meet regularly and include regular communication with HPPH, the South West Hospitals CEOs and Ontario Health West. Planning is underway for the establishment of Assessment Centres. Ontario's focus is on containment and elimination of the virus to mitigate risk.

10. Recess

The Board recessed at 8:30 p.m.

11. In-Camera Session

11.1 Motion to Move to In-Camera Session

It was moved by Jack Alblas, seconded by John Wolfe:

THAT the Huron Perth Healthcare Alliance move in-camera at 8:42 p.m.

CARRIED

11.2 Motion to Move out of In-Camera session

It was moved by John Wolfe, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 9:20 p.m.

CARRIED

11.3 Report from In-Camera Session

During the In-Camera Session, the Board received updates regarding the Clinton Emergency Department Reduced Hours and Board membership and composition. Reports were provided by the Medical Advisory and Quality Committees, and regarding Public Sector Salary Disclosure for 2019.

12. Directors Comments/Roundtable

Former Board and Foundation member Bob Gulliford was recently hospitalized and has moved into Cedarcroft Place in Stratford. Visitors are welcome.

Dick Burgess reminded members that the approval of physician privileges is the most important role of the Board and we are fortunate that the organization has a very robust process in place.

13. Next Meeting

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, April 2, 2020.

14. Adjournment

The meeting was adjourned by the Chair at 9:25 p.m.