



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, November 5, 2020
7:00 p.m.
Via Zoom

MINUTES

Present: Ron Lavoie, Vice Chair
Jack Alblas, Gary Austin, Dick Burgess, Dr. Candi Flynn, Dr. Chuck Gatfield,
Joani Gerber, Steve Hearn, Dr. Kevin Lefebvre, Joe Looby, Kerri Ann O'Rourke,
Kim Ross Jones, Dr. Tyler Rouse, Rena Spevack, Andrew Williams, John Wolfe
Mary Cardinal
Ken Haworth
Sue Davey, Recorder

Regrets: Barry Hutton, Dr. Heather Percival, Dr. Nadine Potvin

1. **Welcome & Call to Order**

Board Chair Ron Lavoie called the meeting to order, welcomed guests and quorum was confirmed.

Ron expressed deepest sympathy to the family of Bruce Quigley who passed away this week.

Congratulations was extended to the Awards of Excellence nominees and recipients.

2. **Approval of Agenda**

It was moved by Dick Burgess, seconded by Jack Alblas:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the meeting agenda circulated.

CARRIED

3. **Patient Story**

Christina Sebben, Manager of the Inpatient Mental Health Unit and Emergency Department at the Stratford Site shared an overview of a very complex case on the Mental Health Inpatient Unit, the many barriers and challenges of caring for this patient and how her team persevered, providing exceptional care for this individual. Unfortunately, the care needs of this patient were beyond scope of what can be provided in this setting and Christina and her team have been working with the Ministry to have this individual placed into a care setting that can meet their needs, and Andrew Williams agreed to keep the Board updated regarding this situation as it unfolds.

4. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

5. Approval of Minutes**5.1 September 10, 2020**

It was moved by John Wolfe, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held September 10, 2020.

CARRIED

6. Focussed Discussion**➤ HPHA Commitments to Our Communities – Quarter 2 Review**

Andrew Williams provided the Quarter 2 status update on the objectives linked to the Huron Perth Healthcare Alliance's Commitments to our Communities. Details were included in the agenda package and highlights were provided.

7. Consent Agenda

It was moved by Kim Ross Jones, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the November 5, 2020 Consent Agenda that included reports from the:

- **Alliance Chief of Staff**
- **President & Chief Executive Officer**

CARRIED

8. Governance**8.1 Board Committee Reports****8.1.1 Governance & Stakeholder Relations Committee**

John Wolfe presented the report from the meeting held October 27, 2020 and highlighted that a number of surveys that will be conducted over the next few months. Future educational opportunities are being considered for the Board and members were asked to send suggestions to Sue Davey. The Huron Perth Healthcare Alliance Board Advance has been rescheduled for February 19th with a focus on the next Commitments to Our Communities three-year plan and the Ontario Health Team priorities and agreement. The Board Member skills matrix inventory will be refreshed and Board Committees will review their Terms of Reference to identify gaps where bringing on community members with specific skill sets will be beneficial to the committees.

8.1.2 Medical Advisory Committee

The Medical Advisory Committee met on September 24th and October 22nd and Dr. Lefebvre presented the meeting highlights that were pre-circulated. As Medical Program Directors are changing, roles are being reviewed with some positions that may restructure to link with the Huron Perth & Area Ontario Health Team. In follow-up to a presentation by the Canadian Medical Protective Association at Grand Rounds on obligations regarding privacy and confidentiality, a policy is being considered to support quality assurance and the ability to review documentation when no longer in the circle of care. Some surgical procedures will be relocated to the Operating Room in Stratford when renovations and upgrades are being done to the Operating Room and Medical

Device Reprocessing Department in Clinton.

8.1.3 Quality Committee

The Quality Committee met on September 28th and October 26th. The highlights were presented by Rena Spevack for informational purposes.

- Julie Houben was introduced in her new role of Director of Quality and Risk.
- Processes are being developed to ensure secure removal and disposal of patient armbands to protect patient privacy, an improvement project that was brought forward by a Patient Partner.

8.1.4 Resources & Audit Committee

The Resources & Audit Committee met on October 29th and Joe Looby presented the highlights from the report that were pre-circulated with the agenda package. A question was raised about financial reporting for the Huron Perth & Area Ontario Health Team funding that was received from partner contributions and the pending Ministry support that is being managed by the Huron Perth Healthcare Alliance and this will be clarified.

It was moved by Joe Looby, seconded by Dick Burgess:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 2, September 30, 2020 financial statements and associated reports.
CARRIED**

8.1.5 Huron Perth & Area Ontario Health Team

The Huron Perth & Area Ontario Health Team continues to meet regularly and move forward with implementation.

- Focus is on a regional standardized approach to infection prevention and control (IPAC) and a temporary position for an IPAC Program Development will be hired.
- Development of a partnership agreement and setting indicators to be linked with the funding expected from the Ministry (\$375K for 2020/2021).
- Work continues with the priority populations – Complex, Palliative, Mental Health & Addiction.
- Digital Advisory Group continuing to look at ways to optimize the use of virtual technology and ways to integrate for better information flow across partners.
- Relationships are strong and integrating the boards for planning purposes is a priority.
- Digital Advisory Group is active and continues to review ways to integrate for better information flow across partners.

9. Other Business

9.1 HPHA COVID-19 Update

Andrew Williams provided an update on the Huron Perth Healthcare Alliance's response to COVID-19 to include:

- Supporting Cedarcroft with their outbreak with staffing and infection prevention and control support.
- Assessment Centre has moved to the Rotary Complex in Stratford at beginning of November.
- Patient flow challenges to move patients out of hospital are ongoing due to the lack of human resources in the community and access to long-term care beds is reduced with the government's directive for no ward rooms.

- Ongoing response to Ministry Directives and new phasing criteria and how this will affect the hospital.

10. In-Camera Session

10.1 Motion to Move to In-Camera Session

It was moved by Steve Hearn, seconded by Rena Spevack

THAT the Huron Perth Healthcare Alliance move in-camera at 8:46 p.m.

CARRIED

10.2 Motion to Move out of In-Camera Session

It was moved by Steve Hearn, seconded by Jack Alblas:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 9:10 p.m.

CARRIED

10.3 Report from In-Camera Session

During the In-Camera Session, the Board received reports from the Medical Advisory Committee and an update on the Huron Perth Healthcare Alliance Clinton Public Hospital Emergency Department.

11. Directors Comments/Roundtable

- Andrew Williams has been appointed to the Board of Directors of the Ontario Hospital Association.
- Huron Perth Healthcare Alliance Team was congratulated for the exceptionally good process undertaken for the hiring of the Vice President and Chief Nursing Officer position.

12. Next Meetings

The next Huron Perth Healthcare Alliance Board of Directors' Meeting will be held on Thursday, December 3, 2020.

13. Adjournment

The meeting was adjourned on a MOTION by John Wolfe at 9:20 p.m.