



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, June 3, 2021
7:00 p.m.
Via Zoom

MINUTES

Present: Ron Lavoie, Chair
Gary Austin, Dick Burgess, Dr. Candi Flynn, Dr. Chuck Gatfield, Joani Gerber, Steve Hearn, Barry Hutton, Dr. Kevin Lefebvre, Joe Looby, Kerri Ann O'Rourke, Dr. Nadine Potvin, Kim Ross Jones, Dr. Tyler Rouse, Rena Spevack, Andrew Williams, Deborah Wiseman, John Wolfe, Mary Cardinal, Ken Haworth, Sue Davey

Regrets: Jack Ablas, Dr. Heather Percival

1. Welcome & Call to Order

Board Chair Ron Lavoie called the meeting to order and quorum was confirmed.

A moment of silence was held in recognition of the 215 children discovered on the grounds of the Kamloops Residential School.

2. Approval of Agenda

It was moved by Kim Ross Jones, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the meeting agenda as circulated.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Patient & Caregiver, Staff & Provider Experience & Engagement – 2020/2021

Andrew Williams presented the report and acknowledged Michelle Jones, Corporate Lead for pulling together this annual report. The Huron Perth Healthcare Alliance (HPHA) is currently in a transition year having ended the contract with NRC Picker and taking the opportunity to build an in-house solution using our RL6 software to provide a more robust and timely approach to patient feedback. There has been a reduction in complaints during the pandemic although the HPHA remained accessible to patients, caregivers and family members. All feedback received is reviewed and responded to appropriately, with improvement processes identified. Three were highlighted in the report. Patient Experience Week celebrated staff contributions to the patient experience, and included breakfast for staff and candy grams which marries well with wellness activities being undertaken in the Alliance. The new Patient Experience and Patient

Partner/Caregiver Resource office was established over the past year. Virtual engagement opportunities during the pandemic were outlined in the report.

5. Approval of Minutes

5.1 April 8, 2021

It was moved by Gary Austin, seconded by John Wolfe:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held April 8, 2021.

CARRIED

6. In-Camera Session

6.1 Motion to Move to In-Camera Session

It was moved by Dick Burgess, seconded by Gary Austin:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:12 p.m.

CARRIED

6.2 Motion to Move out of In-Camera Session

It was moved by Steve Hearn, seconded by Rena Spevack:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:10 p.m.

CARRIED

6.3 Report from In-Camera Session

During the In-Camera Session, the Board received Committee reports, annual attestations and an update regarding the Clinton Emergency Department.

7. Consent Agenda

It was moved by Joe Looby, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the June 3, 2021 Consent Agenda that included reports from the:

- **Chief Nursing Executive**
- **President & Chief Executive Officer**
- **Alliance Chief of Staff**

CARRIED

8. Governance

8.1 Board Committee Reports

8.1.1 Governance & Stakeholder Relations Committee

John Wolfe presented highlights from the meeting held on May 26th. The Quarter 4 Communications Report was received for informational purposes. The Committee received an update on the Huron Perth Healthcare Alliance's response to COVID-19 and efforts to support the provincial health care system. Staff and physicians were recognized for doing an outstanding job of supporting patients, caregivers and families throughout the pandemic.

8.1.2 Medical Advisory Committee

The Medical Advisory Committee met on April 22nd and May 27th and Dr. Lefebvre presented the meeting highlights that were pre-circulated for informational purposes. He complimented Laurie Roberts for her recruitment efforts. The detailed Professional Staff Recruitment Report is included with the Resources & Audit Committee highlights.

Dr. Lefebvre addressed surgical backlog and noted that volumes of high priority and cancer cases have been maintained throughout the pandemic. The Huron Perth Healthcare Alliance surgical team should be able to catch up on cases as operating room time is allotted, although meeting targets for hip and knee replacement will be a challenge. Recruitment of two new ophthalmologists to join in the fall will help meet cataract volumes. Patient visits to primary care have been reduced, resulting in less surgical referrals. Provincial/regional solutions to addressing backlog would be ideal and the surgical teams in Huron Perth have capacity to support additional work. A centralized referral system is a long-term solution to dealing with wait times. Dr. Lefebvre reported that HPHA will not undertake any significant ramp until the fall to support staff and physicians wellbeing.

Dr. Potvin noted that primary care has been caring for patients affected by delayed surgeries to include supporting mobility issues and backlogs for access to geriatric and long-term care is challenging for those individuals and their families. The affect of the pandemic on mental health and wellbeing is a major concern as well.

Physician wellbeing is a priority as they have been looking after a number of patients with poor outcomes. Staff redeployment and working in unfamiliar areas with very sick patients has been difficult for the whole team. Human Resources is working diligently on ways to support everyone including debrief opportunities and wellness supports.

8.1.3 Quality Committee

Rena Spevack presented the report from the meeting held on May 21st for informational purposes. She reported that quality has maintained a presence and focus throughout the pandemic. Rena thanked staff and the committee for their support during her time as Chair and she was acknowledged for her dedication to our organization.

8.1.4 Resources & Audit Committee

The Resources & Audit Committee met on May 27th and Joe Looby presented the report and highlighted the year-end results. Ken Haworth, Iris Michaels and Jason Lott and their teams were commended for their efforts this year in handling the additional workload that presented with COVID-19 funding and reporting requirements.

It was moved by Joe Looby, seconded by John Wolfe:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the year-end March 31, 2021 financial statements and associated reports.

CARRIED

The 2021/2022 financial plan was presented and details were included in the agenda package. Joe noted that adjustments are expected to occur throughout the year relating to the COVID-19 reconciliations.

It was moved by Joe Looby, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the 2021/2022 financial plan.

CARRIED

The Committee received the recruitment and retention reports and kudos was extended to Paul Vandenberg and his team for their efforts given the increase in recruitment over the last year. Laurie Roberts was commended for her successes with stabilizing physician human resources. There was discussion about the significant increase in 90-day separations this past year and it was noted that some indicators were elevated due to heightened pressures and the number of temporary staff hired during the pandemic (i.e. screeners). Recruitment for a number of leadership positions took place over the past year with external candidates filling roles. Being an employer of choice remains a top priority.

9. HPHA Commitments to our Communities

9.1 Corporate Quarter 4 Review

Andrew Williams presented the Huron Perth Healthcare Alliance's (HPHA) Corporate Quarter 4 year-end status update that was pre-circulated. Status updates were provided to the appropriate Board Committees and all of objectives for 2020/2021 were met. The refresh of the Commitments to Our Communities and objectives for 2021/2022 are being developed with carry over of some from this year to include new indicators. Once finalized, the refreshed plan will be brought to the Board for consideration.

10. Directors Comments/Roundtable

- Dick Burgess, Rena Spevack and John Wolfe were recognized as they step down from the Huron Perth Healthcare Alliance (HPHA) Board of Directors for being key members contributing to the Board's success.
- Leaders expressed their appreciation to the HPHA team for their response to Wave 3 and for their dedication to the patients, caregivers and families during this stressful time.
- The Huron Perth & Area Ontario Health Team is pulling together a Patient, Family and Caregiver Advisory Group and Joani Gerber is participating. Patients and caregivers are being engaged in decision making not only at the HPHA but at the OHT level as well.

11. Next Meetings

- Huron Perth Healthcare Alliance Annual General Meeting - June 17, 2021
- Huron Perth Healthcare Alliance Organizational Meeting - June 17, 2021
Immediately following the Annual General Meeting

12. Adjournment

The meeting was adjourned on a MOTION by John Wolfe at 9:10 p.m.