



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, February 3, 2022
7:00 p.m.
Via Zoom

MINUTES

Present: Ron Lavoie, Chair
Jack Alblas, Gary Austin, Dr. Candi Flynn, Dr. Chuck Gatfield, Joani Gerber,
Steve Hearn, Barry Hutton, Dr. Kevin Lefebvre, Joe Looby, Kerri Ann O'Rourke,
Dr. Nadine Potvin, Kim Ross Jones, Dr. Alistair Smith, Greg Stewart, Tricia
Wilkerson, John Wilkinson, Andrew Williams, Deborah Wiseman, Mary Cardinal,
Ken Haworth, Sue Davey

Regrets: Dr. Heather Percival

Guest: Jesse Harold

1. Welcome & Call to Order

Ron Lavoie, Board Chair called the meeting to order and quorum was confirmed. He provided our Land Acknowledgement, and guests in attendance were welcomed to the meeting.

2. Approval of Agenda

It was moved by Barry Hutton, seconded by Joe Looby:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the meeting agenda as circulated.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Patient & Caregiver Experience

• Patient Story

Joani Gerber welcomed Crystal Turner, Interim Manager of the Maternal Child Unit to our meeting and Crystal introduced Jackson and Jake Bieman and their twins. Jackson shared their experiences leading up to and following the birth of their twins in London and stay in the Neonatal Intensive Care Unit, and their subsequent transfer to the Huron Perth Healthcare Alliance (HPHA) Special Care Nursery. She thanked the team at the HPHA, especially Robin McKnight, for providing exemplary care, comfort and reassurance, contributing to a positive experience during a stressful time. Crystal thanked Jackson and her family for joining the meeting, recognizing the staff on the Maternal Child Unit for going above and beyond, especially during these challenging times, contributing to making these moments special for families.

On behalf of the Board, Ron Lavoie thanked Jackson and her family and Crystal for joining this portion of the meeting. He extended best wishes to the twins who will soon celebrate their first birthday - "Happy Birthday"!

5. Board Education

- Huron Perth & Area Ontario Health Team Update

Presented by: Mady Smith, Integration & Accountability Lead

Selena Hazlitt, Project Coordinator Priority Populations

Mady and Selena provided an overview and update on the Huron Perth & Area Ontario Health Team (HPA-OHT), along with details on current and future priorities aligned with the OHT's commitments. Information regarding the work of the various advisory and working groups was also shared. Details were included in the slide deck pre-circulated. It was noted that the Collaboration Agreement is being finalized to roll out in February and discussions with Ontario Health regarding ongoing sustainability funding to continue to advance the work of the OHT are planned. Thanks was extended to the Board, patient partners and medical and staff leadership for their involvement and contributions to the HPA-OHT.

6. Minutes of Previous Meetings

6.1 December 2, 2021

It was moved by Steve Hearn, seconded by Gary Austin:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held December 2, 2021.

CARRIED

7. Consent Agenda

It was moved by John Wilkinson, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the February 3, 2022 Consent Agenda that included reports from the:

- Chief Nursing Executive
- President & Chief Executive Officer
- Alliance Chief of Staff

CARRIED

8. HPHA COVID-19 Update

Andrew Williams and Dr. Kevin Lefebvre provided a provincial and local update. An outbreak was recently declared at the Clinton Site and members of the team are working with Huron Perth Public Health to manage the situation. This wave of the pandemic has resulted in staffing pressures with up to 100+ staff off at some points due to COVID, waiting for test results or being a high risk exposure. Huron Perth still has hospital admissions although not the volume of some larger centres in the province. Hospitals have been directed to reduce activity to only providing urgent or emergent care which impacts those waiting for surgery, diagnostic or clinic visits. As the province gradually lifts these restrictions, plans to increase activity with improved efficiencies and throughput are being developed, working with our regional partners and avoiding private care components. Operational costs related to the pandemic continue to be tracked and reimbursed by the province.

9. Governance

9.1 Board Committee Reports

9.1.1 Governance & Stakeholder Relations Committee

Greg Stewart presented highlights from the meeting held on January 25, 2022. The Committee reviewed the annual Board Self-Assessment survey results and highlights were reviewed. An update on accreditation was provided noting that the Huron Perth Healthcare Alliance (HPHA) will participate in a joint survey with partners of the Huron Perth & Area Ontario Health Team. The HPHA By-Laws are undergoing an annual review to include alignment with the Ontario Not-For-Profit Corporations Act. The Quarter 3 Communication Report was shared and the Communication Plan is undergoing a refresh. The status updates for the Quarter 3 Commitments to Our Communities was presented and planning is underway to set objectives for 2022/2023.

9.1.2 Quality Committee

Kim Ross Jones presented the report from the meeting held January 26, 2022. Hospitals are required to submit an operational Quality Improvement Plan (QIP) for 2022/2023 and will participate in a collaborative QIP with the Huron Perth & Area Ontario Health Team (HPA-OHT) with the intent to adopt 100% of the Infection Prevention and Control (IPAC) policies of the HPA-OHT including addendums with policies as necessary to reflect hospital standards. The HPHA is developing a risk registry with a three-year self-assessment cycle to commence April 1, 2022.

9.1.3 Medical Advisory Committee

Dr. Kevin Lefebvre presented the report from the meeting held January 27th. He highlighted changes in leadership to include Dr. Jordan Radigan as the interim Medical Program Director for the Huron Perth Healthcare Alliance Laboratory and the Inter-Hospital Laboratory Partnership of 16 hospitals. Caitlin Keelan has stepped down as the Senior Midwife and Justine Wilson has stepped up into the Co-Lead role with Amanda Levenscrown.

9.1.4 Resources & Audit Committee

The Resources & Audit Committee met on January 26th and Joe Looby presented the highlights from the report that included the current financial position of the organization. The Ministry of Health is not requesting a formal budget submission for 2022/2023 although an internal budget will be developed and presented to the Committee in May.

It was moved by Joe Looby, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 3, December 31, 2021 financial statements and associated reports.
CARRIED

The Committee received a report that demonstrated operating indicators that have been negatively impacted by the pandemic related to staff turnover, separations, performance appraisals, sick days and workload complaints. Overall, Professional Staff recruitment and retention across the organization is doing well. It was noted that challenges exist with physician staffing of the Emergency Departments (ED) at the Clinton and Seaforth Sites who rely on local and locum physician coverage. A formal application has been submitted to HealthForceOntario who assists EDs with coverage although the need across the province for their assistance is strained due to need.

Joe shared that the HPHA Team was recognized by the Committee for their dedication and outstanding efforts throughout the pandemic while continuing to provide exemplary patient care.

10. 2021/2022 Commitments to Our Communities

• **Corporate Quarter 3 Review**

The Quarter 3 status update was pre-circulated and presented for informational purposes.

11. In-Camera Session

11.1 Motion to Move to In-Camera Session

It was moved by Tricia Wilkerson, seconded by Steve Hearn:

THAT the Huron Perth Healthcare Alliance move in-camera at 8:48 p.m.

CARRIED

11.2 Motion to Move out of In-Camera Session

It was moved by Steve Hearn, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 9:01 p.m.

CARRIED

11.3 Report from In-Camera Session

During the In-Camera Session the Board received reports from the Governance & Stakeholder Relations, Medical Advisory and Resources & Audit Committees.

12. Directors Comments/Roundtable

- Huron Perth Healthcare Alliance is collaborating with municipal partners in Huron Perth on workforce development opportunities to help alleviate challenges across the region.
- Alliance partner hospitals and community supports were recognized for helping to manage patient care needs during the outbreak in Clinton.

13. Next Meeting

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, March 3, 2022.

14. Adjournment

The meeting was adjourned by the Chair at 9:20 p.m.