



Huron Perth Healthcare Alliance BOARD OF DIRECTORS

APPLICATION FOR MEMBERSHIP

Applicant Information

Surname:	<input type="text"/>	First Name:	<input type="text"/>
Home Address:	<input type="text"/>		
City:	<input type="text"/>	Province:	<input type="text"/>
		Postal Code:	<input type="text"/>
Home Phone Number:	<input type="text"/>	Cell Phone Number:	<input type="text"/>
E-mail Address:	<input type="text"/>		
Preferred Method of Contact:	Home Phone <input type="checkbox"/>	Cell Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>

Eligibility Criteria, Conditions of Appointment & Statement of Commitment

I, the undersigned, hereby apply to be considered for appointment as a Director of the Corporation, and in doing so, acknowledge and declare that: (please check each statement below to indicate your acknowledgement)

- I am at least 18 years of age.
- I am not an undischarged bankrupt.
- I am not a member of the Corporation's Professional Staff or an employee of the Corporation (not applicable to ex officio Directors).
- I am not a spouse, common-law partner, same sex partner, dependent child, parent, brother or sister of a member of the Corporation's Professional Staff or a current member of the Board of Directors.
- I can regularly attend monthly Board and Committee meetings. (Meeting schedules are provided in advance).
- I could, with notice, attend additional meetings when required.
- I understand that if chosen to proceed through the interview process, a Police Criminal Record Check will be required and any nomination will be contingent on the completion of this process.

Conflict of Interest Disclosure Statement

Directors must avoid conflicts between their self-interest and their duty to the Alliance. In the space below, please identify any relationship with any organizations that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the board.

<input type="text"/>
<input type="text"/>
<input type="text"/>

Board Experience

Please outline current or prior Board experience.

Organization:	Dates:	Offices Held (if any):
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Knowledge, Skills and Experience

The HPHA Board of Directors wants to ensure that members of the Board have the necessary skills and experience to govern the Corporation. It is important that the Board reflects the breadth, depth and diversity of Huron and Perth, including demographic, cultural economic, geographic, and social characteristics of the community served.

The Board seeks a complementary balance of knowledge, skills, and experience. Please identify specific skills and expertise from past experience that you will contribute to the Board.

(Definitions/Reference Document Attached)

<input type="checkbox"/>	Accounting/Audit Experience	<input type="checkbox"/>	Finance Expertise, Literacy & Analysis	<input type="checkbox"/>	Political Acumen
<input type="checkbox"/>	Board & Governance	<input type="checkbox"/>	Government/Government Relations	<input type="checkbox"/>	Public Affairs & Communication
<input type="checkbox"/>	Business Management	<input type="checkbox"/>	Health Care Administration & Policy	<input type="checkbox"/>	Quality, Safety & Performance Management
<input type="checkbox"/>	Clinical	<input type="checkbox"/>	Human Resources	<input type="checkbox"/>	Research
<input type="checkbox"/>	Construction/Project Management	<input type="checkbox"/>	Information Technology	<input type="checkbox"/>	Risk Management
<input type="checkbox"/>	Diversity	<input type="checkbox"/>	Labour Relations	<input type="checkbox"/>	Stakeholder & Community Engagement
<input type="checkbox"/>	Education	<input type="checkbox"/>	Legal	<input type="checkbox"/>	Strategic Planning
<input type="checkbox"/>	Healthcare Ethics	<input type="checkbox"/>	Patient & Health Care Advocacy	<input type="checkbox"/>	Other (please explain) <input type="text"/>

Declaration

By submitting this application, I declare the following:

- I meet the eligibility criteria and accept the conditions of appointment set out above.
- I certify that the information in this application and in my resume or biographical sketch is true.
- I agree to act as a Director of the Corporation and, in my capacity as a Director of the Corporation, I shall at all times act honestly and in good faith, in the best interest of the Corporation and abide by the Corporation's By-Laws and all governing legislation.
- I authorize the release of my personal information as noted above to the Board of Directors Ad Hoc Nominating Committee and the President & CEO of the Huron Perth Healthcare Alliance for the purpose of providing information regarding my application.

Print Name of Applicant

Signature of Applicant

Date

Please submit this application form along with a copy of your current resume or a brief biographical sketch to:

Sue Davey, Executive Assistant
 Huron Perth Healthcare Alliance
 46 General Hospital Drive Stratford, ON N5A 2Y6
 Email: susan.davey@hpha.ca



Board of Directors Skills Matrix

Description of Skill, Expertise and Experience

Area of Skill, Expertise and Experience	Description
Accounting/Audit Experience	Experienced in or understanding of generally accepted accounting principles, auditing and/or analyzing financial statements.
Board & Governance	Experienced in or understanding of best practice principles associated with organizational structure, processes, accountabilities and decision making, current governance issues and trends, and prior governance experience.
Business Management	Experienced in or understanding of leading others in a large, complex organization. Know what it is to lead, articulate a vision, monitor risks and measure performance to achieve positive results. Skilled in complex change management and communications.
Clinical	Experienced Health Care Practitioner: professional staff (medical, dental, midwifery, extended class nursing staff), Nursing (RN, RPN), Allied Health,
Construction/Project Management	Experienced in or understanding of leadership in large-scale planning, development, and/or project design and implementation.
Diversity	Experienced in or understanding of diversity issues related to social inclusiveness (ethnic, socioeconomic and gender variety), in a group, society, or institution
Education	Experienced in or understanding of inter-professional education, including medical teaching and applied research, elementary, secondary or post-secondary experience.
Healthcare Ethics	Experienced in or understanding of theories and principles of ethics in health care, education or other areas.
Finance Expertise, Literacy & Analysis	Experienced in or understanding of appropriate financial controls and management practices required to achieve key financial metrics.
Government/Government Relations	Experienced in or understanding of dealing with or working alongside regional, provincial and / or federal government or regulatory bodies. Understanding of the complex nature of government decision making and forging effective relationships in order to influence decision making.
Health Care Administration & Policy	Experienced in or understanding of health care leadership or a practitioner with experience and/or understanding of health care operations, funding and systems.
Human Resources	Experienced in or understanding of organizational structure and development, human resources

	oversight, compensation, performance management, change management, talent management, and succession planning.
Information Technology	Experienced in or understanding of leading the implementation and/or management of complex information technology systems and processes.
Labour Relations	Experienced in or understanding of working or managing in a unionized environment.
Legal	Law degree or experienced in or understanding of corporate, commercial, health or regulatory fields.
Patient & Health Care Advocacy	Experienced in or understanding of how hospital and other health care programs, practices and policies impact patients and families. Experienced or understanding of identifying and addressing patient needs in all aspects of care.
Political Acumen	Experienced in or understanding of the political, cultural and economic environment and how decisions impact local, regional and provincial stakeholders.
Public Affairs & Communication	Experienced in or understanding of corporate communications including all elements of internal and external communications, such as marketing, media relations, engagement and stakeholder relations.
Quality, Safety & Performance Management	Experienced in or understanding of identifying, planning for and implementing strategies to drive continuous quality improvement to mitigate organizational risks. Understanding of key quality and safety principles from health care or other sectors (e.g., education or industry). Understanding of the effective use of performance measurement to achieve quality improvement.
Research	Experienced in or understanding of data collection, information or facts for the advancement of knowledge.
Risk Management	Experienced in or understanding of the effective oversight of a comprehensive enterprise risk management system, including the prioritization of relevant risks and ensuring appropriate risk levels.
Stakeholder & Community Engagement	Experience in or understanding of planning and organizing stakeholder engagements with those that are affected by the decision.
Strategic Planning	Experienced in or understanding of oversight and development of a strategic planning process and plan. Understanding and evaluating strategic plans including updates provided on developments affecting the strategy.